

BOOKING FORM (SCHOOL)

Carlingford Adventure Centre, Tholsel Street, Carlingford, Co. Louth

00353 (0) 429373100 info@carlingfordadventure.com www.carlingfordadventure.com



PLEASE COMPLETE IN BLOCK CAPITALS

School, Group, Company Name: _____

Ref. No. _____ Organizers Name: _____

Address: _____ Tel: _____ Mobile: _____ Fax: _____ Email: _____

Programme Dates Required:

Arrival Date: _____ Time: _____

Departure Date: _____ Time: _____

Breakdown of Participants:

Male: _____ Female: _____ Leaders/Adult Male _____ Leaders/Adult Female _____

Total No (To include leaders): _____ Leaders Taking part:
Yes No

Any activity preferences? _____ Any dietary requirements? _____

Any medical Conditions? If these cause a risk to taking part in an activity session, please forward doctors written permission allowing you to take part in the activities.

How did you hear about us? **Stayed before** **Friend** **Mail/E Shot** **Discover Ireland** **Age if Under 18**
Internet Search **Other Website** please state: _____
Other: _____

IT IS THE RESPONSIBILITY OF YOUR LEADERS TO ENSURE THAT YOUR GROUP RESPECT OUR STAFF AND OTHER GROUPS IN THE CENTRE

BOOKING CONDITIONS

Any acceptance of your booking will be subject to the following conditions:

- **BOOKING FORM:** All bookings must be on the official booking form and completed and signed by the person who is responsible for the booking (provisional booking may be made by phone but we must receive deposit within 10 days).
- **DEPOSIT:** A deposit of 40% per person is the booking fee and forms part of the payment of the programme. The deposit must be received before the reservation can be confirmed. YOUR DEPOSIT IS NON-REFUNDABLE & NON-TRANSFERABLE
- **PAYMENT OF BALANCE:** Must be received 4 weeks prior to date of arrival. Non-compliance with this condition will result in automatic cancellation and forfeiture of deposit.
- **LATE BOOKING:** A booking made on a date less than 4 weeks prior to commencement date of booking must be accompanied by payment of the full amount before booking can be confirmed.
- **CANCELLATION:** In the event of any confirmed booking being cancelled - 4 weeks or less prior to commencement date of booking - the amount in full will be forfeit. Deposit is non refundable.
- **RIGHT TO DECLINE:** Carlingford Adventure Centre has the right to decline a booking for any reason.
- **RIGHT TO CANCEL:** Carlingford Adventure Centre reserves the right to cancel a programme should a participant prove to be difficult or pose a danger to other members of the group or staff.
- **RIGHT TO RESCHEDULE:** Inclement weather conditions may cause us to cancel or re-arrange a programme.
- **Persons participating in activities do so voluntarily & at their own risk & no claims shall be made against Carlingford Adventure Centre in respect of injury or loss arising there from. Participants are, therefore, advised to obtain their own personal accident or other insurances.**
- **PANDEMIC:** In the event of bookings being cancelled due to a lockdown caused by COVID-19 or another pandemic any payment you have made to us prior is secured. You will receive a voucher for the monetary value to be used on an alternative suitable date. No refunds are available but booking credit will be honoured for up to two years from the date of payment.



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Please NOTE the above programme outlining your proposed Activity package can be amended, please check it carefully and if you wish to change or amend any of the activities please let us know at time of booking confirmation. Due to student/instructor ratio's large groups will be split into smaller groups.

Water Activities Weather & Tide Dependent.

UNDERSTANDING & UNDERTAKING:

I HAVE READ & UNDERSTAND THE BOOKING CONDITIONS & AM WILLING TO ABIDE BY THEM.

I am physically fit and am water confident to take part in the activities. I will adhere to all safety regulations. I consent to being examined by a doctor in case of emergency.

I acknowledge that there is a level of risk involved in Adventure Activities and I participate on that basis. I accept that no liability accrues to Carlingford Adventure Centre or its agents in respect of any injury, accident or damage suffered.

PAYMENT OF DEPOSIT OR SIGNED BOOKING FORM WILL BE REGARDED TO BE EVIDENCE OF ACCEPTANCE OF & CONSENT TO THESE CONDITIONS

Signature:

Date:

Programme Price pp quoted:

Note: Parent or Guardian must sign if applicant is under 18yrs. For Group Bookings the person signing does so on behalf of the entire party.

I enclose a non-refundable deposit and will forward balance 6 weeks prior to commencement date.

Full amount payable for Late Bookings.

Deposit per person:

X (Group No.)

Total amount enclosed:

Payment may be made by, bank Draft, Postal Order, Visa, Master Card, cheque – made payable to Carlingford Adventure Centre.